



**CITY LEARNING TRUST**  
A charitable company limited by guarantee governed by:

**Members**  
Responsible for:

- Overseeing the achievement of the objectives of the company
- Taking part in annual and extraordinary general meetings
- Signing off the company's financial accounts and annual report
- Amend the Articles of Association (subject to DfE approval)
- Appointing Trustees
- Removing a Trustee
- Winding up the Trust

**Chief Executive Officer / Accounting Officer**

**Executive Director Estates & Risk**

**DPO**

**Health & Safety**

**Trustees**  
Accountable Body, the Trustees have overall responsibility and ultimate decision making authority for all the work of the City Learning Trust, including establishing and running of the academies maintained by the Trust.  
Responsible for:

- the Articles of Association
- Company Law
- Charitable Law
- DfE rules and guidance specifically:
  - The Funding Agreements (ESFA)
  - setting the vision and strategic direction of the Trust and its sponsored Academies
  - holding the headteacher(s) to account for its educational performance; and
  - ensuring financial resources are well spent

**Executive Leadership Group**  
Responsible for:  
• Strategic direction of the Trust

**Executive Director Quality & Resources (CFO)**

**HR Director**

**Governance Officer**

**Finance Director**

HR Team

Finance Team

IT

**Senior Leadership Group**  
Consists of Headteacher/Principal from each Academy within the City Learning Trust.  
Responsible for:

- Board Link - providing information to Trustees
- Strategy - engagements with external stakeholders
- Planning - develop and refine CLT strategic approach
- Finance - make recommendations of budget allocations
- Policy - provide input to inform policy development
- Communication - share CLT messaging with external stakeholders

**Remuneration Committee**  
Responsible for:

- Setting the remuneration policy for the Trust.
- Monitor the level and structure of remuneration within the Trust
- Reviewing the Staff Performance Management Policy and Trust Pay Policy
- Prepare and submit recommendations to the Board for remuneration of Executive Leadership Team
- Complete performance review of the Chief Executive

**Finance, Audit & Risk Committee**  
Responsible for:

- Management of planning, monitoring, probity and value for money of Trust finances
- Advise Board on adequacy and effectiveness of Trust governance, risk management and internal control systems
- Advise Board on appointment of external auditor, internal auditor or other assurance provider

**Local Governing Committee**  
Appointed by the Board of Trustees plus elected members to provide scrutiny, challenge and support.  
Responsible for:

- Monitoring the Academy's key performance targets
- Provide support and challenge to the Principal/Headteacher and SLT

**Education Standards Committee**  
Responsible for:

- Monitor and evaluate the standards of achievement of pupils
- Review progress in line with agreed set of priorities and targets
- Ensures the Trust's systems and process to support improvements in raising attainment of pupils