

## Safeguarding:

The safety and well-being of all of our students and staff is always the number one priority at Haywood Academy. We fully comprehend our responsibility to promote the welfare of all children and young people and to keep them safe. We believe that ensuring our students feel safe is fundamental in enabling them to achieve their potential both socially and academically. We are committed to providing an environment where children can play, learn, develop and achieve, and where they are safeguarded, supported and are enabled to disclose if they are being harmed in some way.

If you have any safeguarding concerns, please contact a member of our safeguarding team immediately.

### Safeguarding Team

Designated Safeguarding Lead – Fiona Hartley

Deputy Designated Safeguarding Leads - Jackie Jones & Claire Ryder – working as Safeguarding and Vulnerabilities Officers at the Academy, it is our role to support in signposting external agency workers alongside the family for a young person in need.

The safeguarding team can be contacted via email [fhartley@clt.haywood.coop](mailto:fhartley@clt.haywood.coop), [jjones18@clt.haywood.coop](mailto:jjones18@clt.haywood.coop) or [cryder@clt.haywood.coop](mailto:cryder@clt.haywood.coop). You can also call the main reception on 01782 853535 and asking to speak to a member of the safeguarding team.

The following staff make up our extended safeguarding team and offer additional support where needed.

Name	Role	Email address
Ms S Hancock	Assistant Headteacher&SENCO	<a href="mailto:Shancock@clt.haywood.coop">Shancock@clt.haywood.coop</a>
Miss C Smith	Assistant Headteacher	<a href="mailto:csmith@clt.haywood.coop">csmith@clt.haywood.coop</a>
Mrs A Darley	Attendance Officer	<a href="mailto:adarley@clt.haywood.coop">adarley@clt.haywood.coop</a>
Mrs Weir	ARCH Centre manager	<a href="mailto:Aweir@clt.haywood.coop">Aweir@clt.haywood.coop</a>
Mr J Courts	Year 7 Performance Leader	<a href="mailto:jcourts@clt.haywood.coop">jcourts@clt.haywood.coop</a>
Mr L Gater	Year 8 Performance Leader	<a href="mailto:lgater@clt.haywood.coop">lgater@clt.haywood.coop</a>
Mr R Adlington	Year 9 Performance Leader	<a href="mailto:radlington@clt.haywood.coop">radlington@clt.haywood.coop</a>
Mr P Leese	Year 10 Performance Leader	<a href="mailto:pleese@clt.haywood.coop">pleese@clt.haywood.coop</a>

Mrs K Simpson	Student Support Manager for Mental Health & Emotional Well Being	<a href="mailto:ksimpson@clt.haywood.coop">ksimpson@clt.haywood.coop</a>
Mrs T Lowe	Student Support Manager for Mental Health & Emotional Well Being	<a href="mailto:tlowe@clt.haywood.coop">tlowe@clt.haywood.coop</a>
Mr R Burns	Student Support Manager for Mental Health & Emotional Well Being	<a href="mailto:rburns@clt.haywood.coop">rburns@clt.haywood.coop</a>
Mrs S Cooper	Student Support Manager for Attendance	<a href="mailto:scooper@clt.haywood.coop">scooper@clt.haywood.coop</a>
Mrs L Billings	Inclusion Manager	<a href="mailto:lbillings@clt.haywood.coop">lbillings@clt.haywood.coop</a>
Mrs E Devey	Sixth Form Safeguarding Lead	<a href="mailto:edevey@clt.haywood.coop">edevey@clt.haywood.coop</a>

All members of the safeguarding team wear an orange lanyard to make it easy to identify us.



All staff are provided with comprehensive safeguarding policies and are trained to ensure Haywood Academy is a safe environment. Both teaching and non-teaching staff are aware of their responsibilities to our students, and the procedures involved in protecting and nurturing individuals. All safeguarding policies are regularly reviewed and staff receive regular training refreshers to ensure the best practices and procedures are in place.

### **Keeping Students Safe**

All students receive regular reminders on where and how to access support. This is delivered via our assembly and form time programme; PSHE sessions; and, Drop Down activities such as Mindful Monday and Well-Being Wednesday. Each form room contains a Worry Box for students to place concerns in should they need to. This is checked daily by the form tutor, and where appropriate passed on to a member of the safeguarding team. Students also have a page in their planner to refer to with key information on where to access support from. Information posters are displayed throughout the academy.

If you are worried about another student, please use the email address below:

[saynotobullying@clt.haywood.coop](mailto:saynotobullying@clt.haywood.coop)

### **Help and support is also available from...**

- Childline ([0800 1111](tel:08001111))

- NSPCC ([0808 8005000](tel:0808 8005000))
- Parent Info (from CEOP)
- Stoke and Staffordshire Safeguarding Board

## Documents attached:

[Keeping Children Safe in Education](#)

[Working Together to Safeguard Children](#)

## Pastoral Support:

The way we look after, support and nurture our community is something that we pride ourselves on and our standards will never be compromised. Developing the resilience and emotional well-being of our young people runs through every exchange and interaction, every single day. Every lesson, activity, community event is planned considering the growth of our young minds and we are continually innovating ways of working that can support every young person become the best that they can be in the individual way that they choose.

Personal development goes far beyond the statutory duty to deliver curriculum content. In line with our active engagement in student voice, we are committed to 'hearing' our learners and offering them opportunities to be present on a global stage, contributing to the evolution of the world that they will lead in the future.

## Pastoral Care

Our aim at Haywood Academy, working alongside students, parents/carers and our community, is to help students to become outstanding and effective citizens; and, to make responsible, appropriate and healthy choices in all things. The academy places great emphasis on pastoral care, and we do our utmost to look after every student. We take a holistic approach to our students' development, helping them to attain, not only academic success, but also self-confidence and respect for others to become valued members of society. The strong foundations we uphold for student support are underpinned by our ARCH values: **A**spire, **R**espect, **C**ommunity and **H**ard work. These are the values which we strongly believe will help all of our students to become excellent citizens within their local community and beyond.

Our concern for student wellbeing begins with the transition process. The move from primary to secondary education is a big step for all students and we take great care to ensure that it is a smooth and enjoyable experience.

Our students are placed in a tutor group within their year group. They meet every morning at 8.40am for 30 minutes. The crucial focus of our pastoral strategy is to promote excellent relationships between teachers, support staff, our students and parents. With this in mind, the form tutor will make regular contact with parents and carers during the school year to discuss the personal development and welfare of their children. In addition, each year group is led by a Performance Leader.

For us, the 'together' is absolutely critical; collaboration, cooperation and teamwork are essential for developing the skills, knowledge and confidence necessary for academic and personal excellence. As well as the drive to achieve academically, the ability to self-regulate, to communicate clearly with others, to know and be proud of who you are, to be compassionate to others and to be ambitious for yourself and others are equally important.

To equip students with appropriate knowledge and understanding of the moral, social and emotional issues affecting young people today, our curriculum includes a comprehensive PSHE (Personal, Social, Health Education) programme that runs throughout all school years.

The fortnightly sessions are designed to foster student's respect for themselves and others; promote equality and values difference; educate student's about positive relationships; and help them understand how their actions can impact on their health, wellbeing and safety.

Central to the pastoral care plan, is the need to maintain all children in full time education and ensure they have access to a broad and varied curriculum. This is vital, not just for students and their families, but also the wider community. In addition, the school has established an alternative provision process and runs a number of effective interventions via our Inclusion Hub.

For any additional information regarding the pastoral care programme within Haywood Academy please contact your child's form tutor.

### **Performance Leaders 2022-23**

Year 7: Mr Courts

Year 8: Mr Gater

Year 9: Mr Adlington

Year 10: Mr Leese

Year 11: Ms Stonier

PSHE & Transition co-ordinator: Mrs Wild